

Ohio Region Ski Patrol Staff –Action Item Log

ITEM #	ACTION ITEM ¹	Responsibility	Target Date
1	Develop a plan to offer Dan Moss's Leadership Development program throughout the Ohio Region, e.g. at the PD Boot Camp; at a future Region workshop for emerging leaders; offer to Patrols	McGoff	2009 Fall Meeting
2	Insurance coverage. Form a task force to identify gaps in coverage and recommend ways to fill them for patrollers, candidates and instructors. Task force formed at Fall Meeting and will be led by Jay Zedak. Chad to provide update at PD Retreat in Aug.	Day / Zedak / Dworkin	2009 Spring Meeting
3	Patrol Records. Form a task force to define what records, record-keeping procedures, and retention requirements for records supporting financial statements and patrol operations including plans to roll-out new procedures. Include Chad Dworkin on task force. Alida volunteered to head up doing some research into what is required.	Cobb / Melnyk / Moonen	2009 Fall Meeting
4	Awards. Determine whether candidates are eligible for Region / Division awards. Greg Reece, Division Awards Advisor, responded that all awards are considered "patroller" awards by the National board. Until a member reaches patroller status either Alpine, Nordic, or Auxiliary, they are not eligible. Also, Greg recommended that a candidate's status be changed to Auxiliary as soon as they complete the OEC course.	Currier	Complete
5	PD Boot Camp. Develop proposal for PD Boot camp and bring forward to Region Board of Governors.	Vickroy	2009 Fall Meeting
6	Legal Matters. Arrange a meeting / teleconference between Region / Division Legal Advisors to address PD's questions / concerns. Meeting held Dec. 6 at Snow Trails.	Currier Dworkin	Complete
7	Big Creek. Arrange telecom between Kurt, Bev new PD, and Orest to develop a work-around to Big Creek's lack of a patrol account. New PD is Ellen Mulqueeny. Had a telecom with her Oct. 28. Patrol account established.	Currier	Complete
8	Big Creek. Get signed letter from PD re use of tax-free id. Gave new PD's contact details to Bev on Oct. 29. Done	Benzing	Complete
9	Proposed Classification Changes. Send proposed changes to PD's and ask for comments	Currier	Complete
10	Senior Program. Complete report of recommendations to improve participation. Report given at 2009 Spring Meeting.	Schmidt	Complete
11	Post Spring Meeting Minutes on web site	Currier	ASAP

¹ Completed items (in red) will be shown once and then dropped

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12	Region By-Laws / P&P. Develop process for keeping up to date.	Day	2009 Fall Meeting
13	Web conferencing. Obtain web-based and telecom service for region virtual meetings. Pat Aquila agreed to help. Free telecom service obtained.	Currier	Complete
14	New Ohio Region Web site. Calendar in place Spring 2009.	Vogt	Fall 2009
14a	Region Calendar Updates. (1) Create 2009 / 2010 calendar using new calendar	Currier	Complete
14b	Region Calendar Updates. (2) Test new calendar update features.	Davis / Arnold / Knapke- Stanley / Hammons / Baumlein / Maslar	Summer 2009
14c	Region Calendar Updates. (3) Go live with new calendar. PD's, Program Leads and Region Staff update calendar as needed.	PD's / Program Leads / Region Staff	Fall 2009
15	Alumni. Summarize PD feedback for Ike. Done.	Currier	Complete
16	Downhill. Summarize RD feedback re electronic distribution. Done.	Currier	Complete
17	Program Fees. Develop proposal	Orest Melnyk	Fall 2009
18	Senior Program. Review Greg Schmidt's report and identify actions to resolve issues	Zedak / Maslar	Fall 2009
19	MTR Program. Get new Instructors certified	Zeager	ASAP
20	Auxiliary Program. Improve communications between SEM coordinators and ARM coordinators.	Knapke- Stanley / Mauntel	Fall 2009
21	Patrol Rosters. Send copy to Historian on annual basis	Currier	Spring
22	DOWNHILL. Send notification to Patrol webmasters advising when published.	Davis	On- going
23	Refreshers. Chad recommended to register entire Patrol in Patroller 101 class to ensure insurance cover.	PD's	Fall
24	Waivers. Provide copy to Chad Dworkin	Event Leads	On- going
25	Budgets. Remind program leads to submit 2009-2010 budget requests to Region Treasurer	Orest Melnyk	Fall 2009