

- 5.1 **QUALIFICATIONS:** Shall be a registered Senior , able and willing to provide administrative and operating leadership to assure a high standard of training and testing of Section Patrollers and to assist Patrol Directors in their management of their Patrols.
- 5.2 **SELECTION:** Shall be elected for a two-year term as specified in the Central Division bylaws and report to the Assistant Region Director for Line.
- 5.3 **GENERAL DUTIES:** Shall meet the applicable planning, reporting, budgeting, and records requirements listed under Ohio Region Officer's and Advisors General Duties (section 8).
- 5.4 **REGION BOARD OF GOVERNORS:** Shall serve as a member of the Board of Governors of the Ohio Region and shall appoint a Patrol Director from the Section to serve as Patrol Representative on the Board of Governors.
- 5.5 **REGION AWARDS AND NSP APPOINTMENTS REVIEW BOARDS:**<sup>7</sup> Member of the NSP Appointments Review Board if a holder of a National Appointment or a Leadership Commendation Appointment. If not a holder of a National Appointment or a Leadership Commendation Appointment, see Section 21.1. Serves as a member of the Awards Board of the Ohio Region.
- 5.6 **MAINTAINING STANDARDS AND POLICIES:** Shall cooperate with the Region Director and other NSP Officers in maintaining the policies, rules, regulations, and standards of the Ohio Region, the Central Division, and the NSP.
- 5.7 **SUPERVISION OF PATROL DIRECTORS:** Shall supervise the Patrol Directors in the Section, hold meetings of Patrol Directors, maintain frequent informal contacts, and send information, bulletins, and directives to Patrol Directors to encourage good leadership and administration.
- 5.8 **STANDARDS:** Shall promote uniformity and high standards among the Patrols in the Section by promoting, facilitating and helping establish Patrol programs to refresh, train, and test members of those Patrols to NSP standards.
- 5.9 **OEC TRAINING NEEDS:** Shall work with OEC Administrator to assure that OEC requirements for courses are determined and accommodated for all Patrols in the Section.

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<sup>6</sup> The minimum qualifications, duties and responsibilities of the Section Chief are specified in:

- a. *NSP Policies and Procedures*, section 6.4.2, Section Chief
- b. *The Ski Patroller's Manual*, 13th ed., Chapter 3, page 22
- c. *NSP Policies and Procedures*, section 6.4.2, Section Chief
- d. *Central Division Operations Manual*, section E.6, Section Chief and *Central Division Bylaws*, Article XI sec B
- e. *Ohio Region Bylaws*, Articles 2.4, 4.2 and 5.

- 5.10 **APPOINTMENTS:** Is authorized to appoint Assistant Section Chiefs and Section Advisors as needed to meet the objectives and requirements of the Section. Shall name Section Advisors in Alpine Ski and Toboggan Proficiency, OEC, and is encouraged to name Advisors in Avalanche, Medical, and Ski Mountaineering. Shall consult with the Region OEC Administrator about the appointment of a Section OEC Advisor. Shall consult with the Region Alpine Ski and Toboggan Senior Clinic Advisor about the appointment of a Section Ski and Toboggan Proficiency Advisor. Shall be responsible for Section execution of all programs emanating from Region level; if there is no Section Advisor in an area, shall personally perform the needed actions.
- 5.11 **APPOINTMENTS FROM ALL PATROLS:** Shall make every effort to select Section Staff members from all the Patrols in the Section in numbers approximately proportionate to the (primary) membership of those Patrols; the Assistant Section Chief should not be from the same Patrol as the Section Chief.
- 5.12 **OTHER DUTIES:** Shall perform other duties or functions for the Region or the Section which may be necessary or may be directed by the Region Director.
- 5.13 **REMOVAL OF PATROL DIRECTOR:**<sup>8</sup> Shall initiate removal-from-office actions for any Patrol Director within the Section only as prescribed in the *NSP Policies and Procedures* for failure to discharge the duties of the office according to NSP standards; shall discuss any proposed dismissal with Area Management and the Region Director who will, upon agreement, obtain approval from the Division Director before the Section Chief proceeds with that removal.
- 5.14 **ANNUAL SECTION FINANCIAL SUMMARY:**<sup>9</sup> Each Section Chief shall submit a Section Financial Report (Division form) on a fiscal-year basis that matches the fiscal year of the Central Division. This shall be a report combining and summarizing the fiscal year financial records for all Section programs and activities of the Section Chief, Assistant Section Chiefs and Section Advisors. If no funds were collected, expended or retained, that report shall be marked "NO FUNDS COLLECTED OR EXPENDED;" otherwise the form is to be completed as indicated thereon. That report is to be delivered to the Region Treasurer on the date set by the Region Treasurer by September 15.
- 5.15 **FREQUENT COMMUNICATIONS:** Maintains frequent (at least monthly) year-round contacts with every Patrol Director in the Section to keep abreast of Patrol plans, activities and problems. Prepares a news summary of Section and Patroller activities and accomplishments for publication in each issue of the *DOWNHILL*.

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<sup>8</sup> *NSP Policies and Procedures*, section 7.2.3, Disciplinary Procedures  
*NSP Articles and Bylaws*, Article Xa, Appeal Rights  
*Central Division Operations Manual*, Article III E 6, Section Chief, Duty #5

<sup>9</sup> Editor could find no record of a provision in Division Articles of Administration that would deny registration to an individual who failed to file an annual financial report. An individual could be removed from office for failing to fulfill the duties of that office. Division Accounting Procedure #12 does indicate that, "failure to adhere to Division Policies could lead to refusal to register the involved unit."