

- 50.1 **REGION SENIOR PROGRAM:** The Senior Program shall be administered in the Region to conform to Chapter 16 of *NSP Policies and Procedures* using procedures in the *NSP The Ski Patroller=s Manual, 14th edition* and supplemented by the policies in the *Ohio Region Operations Manual*. The Senior Program is conducted under the overall supervision of the Assistant Region Director for Proficiency with records maintained by the Senior Program Administrator.
- 50.2 **SENIOR PROGRAM ADMINISTRATOR:**
- 50.2.1 **QUALIFICATIONS:** Shall be a member of the National Ski Patrol in the Ohio Region, preferably a Senior, having access to and capable of using automated data processing equipment and willing to keep records for the Region=s Senior Candidates and provide timely information for advisors conducting senior clinics and elective courses.
- 50.2.2 **APPOINTMENT AND SUPERVISION:** Shall be appointed by the Region Director and report to the Region Director through the Assistant Region Director for Proficiency.
- 50.2.3 **GENERAL DUTIES:** Shall meet the applicable planning, reporting budgeting and records requirements listed under the Ohio Region Officer=s and Advisor=s General Duties (section 8).
- 50.2.4 **PRIMARY RESPONSIBILITY:** Establishes and maintains a progress record of the completion of core clinic and elective courses for each current Senior Candidate. Notifies the Awards Advisor when a Candidate has completed the Senior requirements. The purpose of the Region record is to standardize simple clinic application and record keeping procedures and to assure that Senior Candidates receive prompt credit for completing their Senior requirements. Region Senior Candidate records are not maintained for patrollers after they receive their Senior classification nor are records maintained for inactive Senior candidates.
- 50.3 **SENIOR CANDIDATE APPLICATION:** A patroller can become a Senior Candidate by submitting a Senior Candidate Application (see Appendix C or the *NSP Ski Patroller=s Manual, 14th edition, page 216.*) approved by their Patrol Director to the Region Senior Program Administrator. There is no fee associated with this application. This application must be submitted at least 30 days prior to the first senior clinic in which the candidate wishes to participate. The application remains valid for three seasons or until the candidate becomes a Senior. A Patroller can renew an expired candidacy by submitting a new application form. The type of senior program (Alpine, Nordic, Snowboard, Auxiliary) and the name and year of completion for any senior elective courses that the candidate has already completed should be added to the Senior Candidate application for inclusion in the candidates=s record.
- 50.4 **SENIOR CLINIC APPLICATIONS:** To participate in a Senior Clinic, a Senior Candidate must submit a completed Ohio Region Senior Clinic Application form (see Appendix C) and the associated clinic fee to the appropriate Region Advisor in accordance with the following schedule:

<u>SENIOR CLINIC</u>	<u>ADVISOR</u>	<u>FEE</u>
OEC	Region OEC Administrator	\$10.00
Alpine Skiing	Region Alpine S&T Clinic Advisor	\$10.00
Senior Alpine Toboggan	Region Alpine S&T Clinic Advisor	\$10.00
Nordic Skiing	Region Nordic Advisor	\$10.00
Nordic Toboggan	Region Nordic Advisor	\$10.00
Snowboard	Region Snowboard Advisor	\$10.00
Snowboard Toboggan	Region Snowboard Advisor	\$10.00

⁵⁹ *Manual* - Senior Candidates are advised to obtain their personal copy.

Make checks for Clinic fees payable to the Ohio Region, NSP. Completed Senior Clinic Application forms must be received by the Clinic Advisor at least 30 days prior to the scheduled clinic date. An application is considered incomplete if the form is not signed by the Patrol director or if it is not accompanied by the required clinic registration fee. A Senior Clinic Application is valid only for the clinic or clinics applied for. Should a candidate not pass a clinic, the candidate must reapply with a new Ohio Region Senior Clinic Application and fee for any subsequent clinic.

50.5 SENIOR CANDIDATE RECORD ADMINISTRATION: The Senior Program Administrator will establish an individual senior candidate record upon receipt of a complete Senior Candidate Application. This record will be maintained for three seasons or until the candidate completes the senior requirements. The candidate record contains essentially the same information as shown on the Activity Record for Senior Core and Elective Components found on page 217 of the *NSP Ski Patroller's Manual*, 14th edition. Clinic and Elective Course Completion Records will be used to update individual Senior Candidate Records.

50.5.1 ACTIVE SENIOR CANDIDATE LISTS: Shall forward a list of active Senior Candidates to the Region OEC Program Administrator, the Region Alpine Ski and Toboggan Senior Clinic Advisor, the Region Nordic Advisor, and the Region Snowboard Advisor at least 25 days prior to a Senior Clinic for which the Advisor/Administrator is responsible.

50.5.2 LIST OF SENIOR CANDIDATE REQUIREMENT COMPLETIONS: Shall forward a list of Senior Candidates who have completed their core and elective requirements during the current season to the Region Awards Advisor at least 30 days before the Region Spring Awards Banquet. The Region Awards Advisor prepares the Region Senior Certificates.

50.5.3 USE OF SENIOR CANDIDATE RECORDS: The Senior Program Administrator maintains a current list of active Senior candidates for use by Senior Clinicians to validate the active Senior Candidate status of Senior Candidate Clinic Applicants. The status of any Senior Candidate record can be obtained from the Senior Program Administrator by the Candidate, the Candidate's Patrol Director or a Region Officer, Program Administrator or Advisor.

50.5.4 NOTIFICATION OF NATIONAL OFFICE OF SENIOR CLASSIFICATION UPGRADE: ⁶⁰ *When all requirements have been completed by a Senior Candidate, the Candidate's Patrol Director must certify the completion by sending an Upgrade and Change of Classification Form to the National Office for the upgrade of the patroller's official record.. (See 7.9) The Patrol Director should also send a copy of the Change of Classification form to the Senior Program Administrator*

50.6 SENIOR CANDIDATE QUALIFICATION LOG:⁶¹ Each Senior Candidate is responsible for maintaining their own personal Senior Candidate Qualification Log with instructor signatures and dates for each completed Senior requirement. Upon completion of all components of the Senior program, this log is presented to the Senior Candidate's Patrol Director who has responsibility for submitting the Change of Classification form (50.5.4). The Senior Candidate can contact the Region Senior Administrator to verify agreement of the Candidate's personal qualification log and Region Senior Candidate Records.

⁶⁰ *NSP policies and procedures* section 8.3.9.B. Also see *NSP Ski Patroller's Manual*, 14th edition, Chapter 18, page 127 middle column.

⁶¹ *NSP Ski Patroller's Manual*, 14th edition, page 217
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