

Template Instructions – National Outstanding Patroller of the Year

TEMPLATE INSTRUCTIONS: Use this template to nominate a member for the **National Outstanding Patroller of the Year** in one of the selectable categories. This template is typewritten and includes the date the submission was prepared. Font size should not be smaller than 9 point. **No information dating back more than four years, including the current season shall be written on this application.** The nomination form and supporting information **must not exceed four single-side 8½ x 11 pages.** Be sure to cross reference the supporting information to the pertinent section of this nomination form.

Submit this template as the original .doc file format and ALL other supporting artifacts (such as scanned .PDF signature pages) to the applicable review/approval officers.

NOTE: This template is “protected” to prevent alteration and to preserve the structure and format integrity. The .doc file extension is backward compatible to MS Office Word 97-2003. If file protection is disabled, enable it again before submitting to the Approval chain. **DO NOT change any template field structure/format/titles or file extensions.**

• **Date prepared:** The date the submission is prepared by the Sponsor.
(Date prepared format = Mmm DD YYYY) Example: Jan 28 2020

• **Volunteer, Paid, Instructor** Nominations (only 1 category type each per Division): Select only one award type from the 12 available categories at the top of the form and click on the adjacent check box. **Multiple category submissions are rejected and returned to the sponsor for correction.**

NOTE: Volunteer and Paid members compete together in one pool of nominees for each the OEC Instructor award and the non-OEC Instructor award.

Section 1-4 – Fill out sections accurately. **Enter the name as currently reflected on the nominee's National profile.** Do not use nicknames. This section is the **only** place on this nomination that identifies the patroller and their associated Patrol, Region or Division. The National Office removes this page before forwarding to the National Outstanding Award Judges. **It is imperative that all other sections of this nomination DO NOT refer to any specific person, place, or thing that might identify the nominee to ensure fairness in the selection process. Failure to comply will result in rejection of the nomination.**

Section 5 – **Expected Presentation Date:** Typically, the anticipated date of the official ceremony when this award will be presented to the recipient.

(Expected Presentation Date format = Mmm DD YYYY) Example: Jan 28 2020

• **Public Posting Date:** The date the National office makes the award publicly visible in the recipient's National profile Awards section. (Public Posting Date format = Mmm DD YYYY) Example: Jan 28 2020

APPROVALS CHAIN. When signing/dating the nomination form, the sponsor certifies that the nominee is known personally and can vouch for the soundness of the nomination.

(Date Signed format = Mmm DD YYYY) Example: Jan 28 2020

The NSP Patrol Director/Representative endorses the nominee and verifies the nominee's classification, activity hours, awards, etc., of an NSP member. The review board chair affirms that three or more members of the board have verified the eligibility of the nominee in accordance with NSP criteria. The Region Director certifies that the Region review board has reviewed the nomination. The nomination is forwarded to the Division review board chair or Division Awards Advisor. If the nominee is one of the officers required to sign the form, type the word *Nominee* in that “Printed Name & Member ID” field and send the form to the next officer in the sequence.

Section 6 - List dates and check all applicable checkboxes. **Omit geographical references.**

Section 6a - Explain as needed any unusual circumstances that are not reflected on the above grid, i.e., nominee transferred to another patrol, changed discipline, dual membership, etc.

Section 6b - Information for Outstanding Instructor awards only.

Section 7 - Provide all required information. Be accurate. A “YEAR” is defined as a continuous 12 month period as applicable to the nature of the patrol (eg. Alpine vs Bike).

Section 8 - Patrol related training courses

Section 8a - Describe any patrol-related training courses taught; include dates, starting with the most recent first. Include the number of students taught, and instructor role (helper, instructor, IOR, IT)

Course examples: OET, OEC, MTR, Avalanche, Instructor Development, Senior, etc.; non-NSP courses such as AED, CPR, leadership training, safety, etc.

Template Instructions – National Outstanding Patroller of the Year

Section 8b – List the nominee’s instructor role (helper, instructor, IOR, IT) and related hours fulfilled for each NSP education program and non-NSP education category.

Section 8c – Describe any patrol-related training courses taken and/or completed; include dates, starting with the most recent first.

Section 9 - NSP Leadership positions held: (for Patrol Rep/Patrol Director nominations, indicate how many are patrollers as 9a, 9b, 9c on the patrol). Describe the nominee’s leadership impact and results from their respective leadership role(s).

List the positions held, showing dates. Indicate offices, advisorships, committee chairmanships, etc., showing dates, starting with the most recent first.

Section 10 - List NSP Awards showing dates starting with the most recent first.

Section 11 - List the NSP programs the nominee was involved in showing dates starting with the most recent first, specific ones being the following:

- Promotion of ski safety, accident prevention, and public relations
- Involvement in instruction and evaluation.
- Development of new equipment or procedures.
- Participation in Section, Region, Division, and National committees or programs

Section 12 - Show where the nominee interacted with the community and contributed as it relates to the skiing industry. This would include but not limited to:

- Special Olympics,
- Sport clubs,
- Church ski programs,
- Boy/Girl Scouts, etc.

Section 13 - Specify how the nominee supported and cooperated with agencies affiliated with the NSP. Show cooperation with:

- Area management
- Sports instructors
- Government
- Allied agencies - NSAA, SIA, PSIA, etc.

Section 14 - State in detail why this nominee should receive the National Outstanding Award. List specific accomplishments that led to the nomination. **Emphasize “EXCEPTIONAL” Contributions/Leadership.** This information should cross-reference supplemental data to the numbered sections on the nomination form as needed. **Do not use any names or geographical references that might identify the nominee or include any information dating back more than 4 years.**

Submit this template as the original .doc file format and ALL other supporting artifacts (such as scanned .PDF signature pages) to the applicable review/approval officers.

Division MUST send this finalized nomination to the National Office Awards Administrator not later than 1 June to be considered for the annual selection cycle.

DIVISION WILL REMOVE THIS INSTRUCTION PAGE PRIOR TO SUBMISSION



NATIONAL SKI PATROL
 133 South Van Gordon, Suite 100
 Lakewood, CO 80228-1706

Date prepared: _____

Please refer to the current version of NSP Policies and Procedures for award guidelines before completing this form.

**NOMINATION
 NATIONAL OUTSTANDING PATROLLER of the YEAR**

(Select ONLY ONE award nomination category below per submission)

For VOLUNTEER Member Nominations

- Alpine Patroller Administrative Patroller Alumni Bike Patroller Nordic Patroller
 Patrol Director/Representative Patroller (formerly Auxiliary) Young Adult Patroller (age 15-19)

For PAID Member Nominations Only

- Patrol Director/Representative – Paid Patroller – Paid

For Instructor Nominations Only – Paid or Volunteer

- Instructor - OEC Instructor - Non OEC

1. Nominee's Name: _____ NSP ID: # _____
 2. Address, City, State, Zip: _____
 3. Date of Birth – (for Young Adult nominees only): _____
 4. Registered with the: _____ Patrol _____ Division
 5. **Send this award to:** Division Awards Advisor or Division Director

Expected Presentation Date: _____

Public Posting Date: _____

<i>APPROVALS</i>	<i>Printed Name & Member ID</i>	<i>Signature</i>	<i>Date Signed</i>
NSP Patrol Director / Representative			
Review Board Chair			
Region Representative			
Division Awards Advisor			
Division Director/Designee			
National Awards Advisor			

Proceed to the next page, section 6.

6. Ski Patrol Service (List dates below and check all applicable boxes).

• Indicate the starting and ending (From – To or "To Present") **Month & Year** dates first, then enter the pertinent information and check all applicable boxes.

• The 4 blank “free text” classification fields are to enter additional classifications achieved.

• **With the exception of the “Appointment” field, list only valid NSP member classifications.**

Dates	Classification	A L P I N E	N O R D I C	P A T R O L L E R	B I K E	Y O U N G A D U L T	V O L U N T E E R	P A I D	A L U M N I
-	Candidate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-	Patroller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-	Senior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-	Certified / Nordic Master	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-	Appointment <input type="checkbox"/> NA <input type="checkbox"/> LCA	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- a. Explain below, as needed, any unusual circumstances that are not reflected on the above grid, i.e., nominee transferred to another patrol, changed discipline, dual membership, etc.

- b. For both Outstanding Instructor categories **only** (insert renewal date of instructor certification applicable to this nomination in appropriate fields)

Avalanche: _____ MTR: _____ Nordic: _____ Outdoor Emergency Transportation: _____
 Instructor Development: _____ Outdoor Emergency Care: _____ Patroller Enrichment Seminar: _____
 Other (please identify): _____

7. NSP Service Time:

- a. Number of hours on hill duty this season: _____ days open: _____ last season: _____ days open: _____
- b. Number of hours off hill duty this season: _____ last season: _____

Indicate the starting and ending Year first, then list/describe the pertinent information for Section 8-13 below. Do not include any information dating back more than four years for any of the following categories.

8. Patrol related training courses successfully completed and/or instructed:
(for Patrol Rep/Patrol Director nominations, how are patrollers performing as 9a, 9b, 9c on the patrol)

- a. Courses Instructed:

- b. Instructor and IT hours:

- c. Courses completed:

9. NSP leadership positions held:

(for Patrol Rep/Patrol Director nominations, indicate how many are patrollers as 9a, 9b, 9c on the patrol)

- a. Senior: _____ Certified/Nordic Master: _____
- b. National Appointment: _____ Leadership Commendation Appointment: _____
- c. Leadership positions: Region: _____ Division: _____ National: _____

10. NSP awards received:

11. Support of NSP:

12. Contributions to sports/recreation activities outside of NSP:

13. Relationships with cooperating agencies:

14. Why is this nominee outstanding? **Emphasize “EXCEPTIONAL” Contributions/Leadership**: