



# NSP Ohio Region Outdoor Emergency Transport (OET) Instructor Path

Thank you for your interest in becoming an OET instructor. The path can be confusing, and to ensure we help you succeed, we have developed this packet. Please carefully read and complete the steps below.

- Enroll in & Complete the Instructor Development Course if you have not taken it.** *When completed...*
- Begin the Instructor Application Form for OET**
  - Complete the Instructor Application through the Mentor Assigned Box. If you need to know your ID course number, it can be found on your NSP Profile Page. Log into [NSP.org](http://NSP.org), click **My Account**, then select "Education/Roles" then "My Courses Completed."
  - The Lead OET Instructor/IT at your area will assign a mentor. Write their name into the Mentor Assigned Box. They will help guide you through your journey.
  - An Instructor Trainer (IT) from your area or a nearby area will be assigned by the Lead Instructor or PD to assist you and ensure you are ready for your final check-off.
  - Keep the originals of the Application & Mentoring Forms until your journey is finished.
- Begin to complete the Mentoring Form, obtaining signatures on proper lines.**
  - Download and Review the Mentoring Guide from the OET resource page at [ohionsp.org](http://ohionsp.org).
  - Begin to observe experienced instructors & assist with OET sessions. Practice your Ski/Toboggan Maneuvers. Proper Demonstration is required for completion. *When ready.....*
  - Your Mentor will Observe & Evaluate you a minimum of 2 times, evaluating your teaching and demo skills and present you with comments & suggestions for improvement. Effective teaching takes practice. You should have taught frequently before you receive this signoff. *When ready...*
  - Your Area IT *or a nearby IT* (unrelated to the candidate) will observe your teaching and demo skills and determine if you are ready for your final check-off. This can be done one-on-one at your area or a TES. *When successful, email the Region OET advisor, who will assist in registering to attend a Toboggan Trainer's Workshop (TTW) for your final Check Off..*
  - FINAL CHECK-OFF: A Non-Area IT will observe & evaluate your teaching and demo skills at a TTW. Skills should be performed at or above the Basic Level.
- When the Application & Mentoring Forms are complete and signed (after your final IT checkoff), please email the completed Forms to the Region OET Advisor. Please keep a copy for your records.** *When complete.....*
- The Region OET Advisor will send paperwork to the Division Supervisor, who will then forward it to National for your appointment as an instructor. To remain an instructor in good standing, you must complete a TTW (Toboggan Trainer Workshop) once every three years.**

## **SKILLS REQUIRED TO BE SUCCESSFUL:**

1. Possess excellent communication skills
2. Planning and Teaching a Lesson Based on the Six Pack.
3. Basic Knowledge of Movement Analysis So you can diagnose & prescribe solutions for problems.
4. Knowledge of Terms and Techniques for snowsports and toboggan operations.
5. Demonstration Skills & Maneuvers for Toboggan Operation *at or above* the basic level, including:
  - Traverse                      - Side Slip                      - Falling Leaf                      - Hockey Stop
  - Uphill Techniques      - Unloaded Toboggan      - Loaded Lead                      - Loaded Tail
  - Pivot Slips: must be performed in the fall line while keeping ski/board-to-snow contact.

## **SUGGESTED REFERENCE MATERIAL:**

1. NSP Ski and Toboggan Training Manual (although old and somewhat outdated) Download from the Ohio website.
2. PSIA Alpine Technical Manual / PSIA Telemark Technical Manual / Snowboard Technical Manual.
3. The PSIA/AASI Fundamentals of Snowsports.

If you have any questions, please don't hesitate to email me anytime. Ohio Region OET Advisor. [OhioregionOET@gmail.com](mailto:OhioregionOET@gmail.com)

## NSP INSTRUCTOR APPLICATION: OET

(Submit to Region OET Advisor ([ohioregionoet@gmail.com](mailto:ohioregionoet@gmail.com)))

Date

Personal Data	
Name:	NSP ID #
Address (street, city, state, zip)	Phone (Home)
	Phone (Cell)
Email address:	Patrol Level: (Alpine, Senior, Senior Alpine, Certified)
Division: <b>CENTRAL</b> Region: <b>OHIO</b>	Name of Patrol:

**Instructor Education Discipline** *(Submit a separate application for each discipline being applied for)*

Instructor Development	Outdoor Emergency Transportation	Level 1 Avalanche
Outdoor Emergency Care	Nordic	Level 2 Avalanche
Patroller Enrichment Seminar	Mountain Travel and Rescue	Other _____

Training Record				
Initial Instructor Training and Prerequisites	Instructor/Mentor/IT/Supervisor Print Name	Instructor/Mentor/IT/Supervisor Signature	Location / Patrol	Completion Date
Instructor Development Course: Number or Date:				
Recommended by: (Instructor, IT, PD/PR, Region/Section/Division program Supervisor)				
Other Instructor Experience – Discipline				Year(s)

Notes/Additional
<p><b>Note: It is requested that a copy of your NSP member profile be attached to this application (obtained from NSP.org).</b></p> <p>Suggestions for Mentor Assignment:</p> <p>Other comments:</p>

Instructor Training	Print Name	Signature	Location/Patrol	Completion Date
Mentor Assigned:				
FINAL IT Eval @ TTW Completed:				

Instructor Status Granted	Print Name	Signature	Date
Ohio Region OET Advisor			
Central Division OET Supervisor			

The Division OET supervisor retains a copy of instructor application and the original mentoring completion form following division procedures. [education@nsp.org](mailto:education@nsp.org) Rev 10/27/2024

# Instructor Trainee Mentoring Completion Form: OET

(Must be submitted with Instructor Application Form to Region Supervisor: ohioregionoet@gmail.com )

Program Name: <b>OET</b>		Application Date:	
<b>Trainee Name</b>	<b>NSP #</b>	<b>Division</b>	<b>Region</b>
		<b>CENTRAL</b>	<b>OHIO</b>
<b>Address</b>		<b>City</b>	<b>State</b>
<b>Email</b>	<b>Home Phone</b>	<b>Cell Phone</b>	<b>ID Class Date</b>
			<b>ID Class #</b>
			#
<b>Mentor Name</b>		<b>NSP #</b>	<b>Phone</b>
			<b>Email</b>
Date:	Reviewed NSP Mentoring Guide & OET Instructor Path	Date:	Observation of experienced Instructor (at least 1x)
Date:	Initial mentoring meeting with Trainee & Mentor	Date:	Pre-observation conference with Instructor to Discuss what they saw.
<b>Team Teaching/Practice Teaching: Dates</b>		Date _____ Concept.	Date _____ Concept.
		Date _____ Concept.	
<b>Mentor Observation of Trainee (minimum of two)</b>		<b>Topic Taught:</b> 1st should be a skill and 2nd should be with a toboggan.	<b>Successful</b>
			<b>Unsuccessful</b>
Date:			
Date:			
Post-obsev. Conference with Trainee after 2nd teaching	Recommend:	_____ Forward to IT for pre TTW observation _____ Needs further mentoring & skills practice.	
Date:	Comments*:		
<b>Area/Local IT Name</b>		<b>NSP #</b>	<b>Phone</b>
			<b>Email</b>
<b>Area/other IT Observation of Trainee</b>		<b>Topic Taught:</b>	<b>Successful</b>
			<b>Unsuccessful</b>
Date:			
Date:		<b>Demonstration of Toboggan &amp; Skiing Skills @ Level Instructing</b>	
Post-Observation conference with Mentor Area IT & Trainee.	Recommend:	_____ Recommended for Final IT Observation (notify Region OET Advisor to Schedule the TTW event) _____ Further mentoring/observation	
Date:	<b>Mentor &amp; IT Signature</b>	Mentor	Area/Other IT
Date:	<b>Trainee Sign.</b>		
Date:	<b>FINAL IT Sign.</b> <small>(outside IT) @ TTW</small>		Successful    Unsuccessful
Date:	<b>OH Region OET Advisor</b>		
<b>Division Program Supervisor or Division Administrator Approval/Concurrence</b>			
As the <u>OET</u> Supervisor for the <b>CENTRAL</b> Division, I approve the instructor appointment of the Instructor for the OET Program.			
<b>Division Supervisor Name</b>		<b>NSP #</b>	<b>Phone</b>
			<b>Email</b>
Date:	<b>Supervisor Signature:</b>		