DIGITAL RECORDS – OHIO REGION

SPRING MTG 5/17/2025
CHERYL RAUDABAUGH

The Ohio Region Google Drive is our main repository for Digital Records. Progress continues to be made on accumulating and tracking key information for the division. This year I've taken on a partner to manage the process of collecting Program Data and Staff Documents. Whit Eakin has accepted the opportunity to collect and organize the information.

Also uploaded to the meeting folder is a presentation from Whit on the plan, process, and progress in collecting data on programs. He can review more during the meeting as we attempt to collect more from program advisors.

Listed here are the main categories of documents being managed ongoing. I continue to fill in with historical data and maintain current information as available. Anyone having records that may not be already saved here are encouraged to please reach out to Cheryl.

REMINDER to all program managers – if you take any liability releases in person via thru the region website, they need to be scanned and provided to me for upload to permanent legal records.

- ALL Program and Staff Documents
- DownHill Editions
- Legal & Releases
- Logo Files
- Meetings - Incl all Reports, Rinancials, Minutes
- Ohio Region Org Charts and Personnel
- Ohio Region PnP and Bylaws
- Ohio Region Rosters
- Ohio Region Treasurer
- OhioRegionHistoricAwardsFiles
- RD and Staff Docs and Meeting Notes
- Region Event Photos
- Website Reference Files